



# Oakbank School

27th February 2026

Dear Oakbank School families,

We are writing to draw your attention to the following areas of our behaviour and uniform policy, specifically regarding mobile phones and conduct within the community.

## **Mobile Phone Policy and Sanctions**

**Summary of update: if a phone is seen during the school day, students will now be issued with a detention.**

We understand that mobile phones are a vital tool for safety during the commute to and from school. However, to maintain a focused and social learning environment, mobile phones must be switched off and stored away in bags from the moment students enter the school gates.

This is in line with the latest Department for Education guidance which states that all schools should be phone free, link is [here](#).

Please note the following procedure for any student who breaches this rule:

- If a mobile phone is seen or heard during school hours, **including if it is seen in a pocket**, it will be confiscated immediately by a member of staff.
- **Any student who has their phone confiscated will automatically receive a 30-minute detention to be served that afternoon / the following day if issued after 12.30pm.**
- The device will be stored securely in the school office and can be collected at the end of the school day by the student. If this is a repeated issue parents will be asked to collect the phone.
- Students caught actively using a phone will have the phone confiscated and this will need to be collected by parents / guardians.
- Students in RFL will have to hand over phones at all times.

Mr Rob Gerrard, Headteacher

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We kindly ask for your support in discussing these expectations with your child to help them avoid unnecessary sanctions.

## **Conduct Within the Community**

**Summary of reminder: the school is entitled to use the behaviour policy to sanction behaviour that takes place outside school or online.**

Our students are ambassadors for the school, and their behaviour outside the school gates is just as important as their behaviour inside the classroom. We take great pride in our reputation within the local area and expect all students to uphold our values.

We ask that you reinforce the importance of:

- Being polite to neighbours, shopkeepers, and members of the community.
- Traveling safely on public transport and being mindful of others on the pavement.
- Remembering their actions reflect directly on our entire school community.

If deemed necessary, we will hold students accountable for their actions outside of school or online to ensure the welfare of our community is protected. The school's right to sanction behaviour that takes place outside of school or online is clearly stated in our behaviour policy and is in line with Department for Education guidance.

Yours Sincerely

Mr R Gerrard

Headteacher

Mr Rob Gerrard, Headteacher

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